

CBA Tip: *Contractual Sick Leave*

Eight hours of Contractual Sick Leave is earned for each month of employment. Classroom faculty earn 80 hours per year; Non-Classroom faculty earn 88. Article F.4.0 in the CBA details Sick Leave provisions. Here is the information you should know about contractual sick leave:

- At the beginning of each contractual year, FTF will have one day (8 hours) of sick deposited into their sick leave account for each contractual month, so classroom faculty earn 80 hours per year and non-classroom 88
- Any leave not taken in a given year is accumulated year to year
- For purposes of contractual sick leave, faculty are considered "on duty" 8 hours per day, five days per week regardless of the number of days they meet their classes or their duty obligations
- Faculty members should notify their deans when absent