

MIRACOSTA COLLEGE FACULTY ASSEMBLY



FACULTY ASSEMBLY COUNCIL MEETING

September 8, 2023

12:00-2:00

ZOOM: <https://miracosta-edu.zoom.us/j/545456834>

- 1) Welcome and Roll Call
- 2) Executive Committee Reports
 - President: Mary Gross
 - Vice President: dara
 - Ombudsperson: Luke Lara
 - TREC Liaison/Contract Specialist: Annie Ngo
 - Treasurer: Billy Gunn
- 3) Contract Spotlights (Annie)
- 4) Early Retirement Incentive Status (Mary) Withdrawn: Insufficient interest to meet District's cost savings goals
- 5) Fringe Benefits Update (dara)
- 6) MOU Update **23-07** Guided Pathways & Instructional Faculty Liaisons (Mary) Still awaiting District response
- 7) Fall Sponsorships Discussion (Billy/dara)
- 8) FAC 2023/2024 Budget Proposal and Discussion (Billy)
- 9) Upcoming Education Luncheon Event: October 13, 12:00-2:00 (Mary)
- 10) Committee Consultation
 - *FA Education/Contract* Facilitators: Annie & Mary
 - *FAC Operations* Facilitators: Billy & dara
 - *Professional Relations*: Facilitators: Luke & curry

Next Meeting: Friday, September 22 OC 3516

A decorative border of various colorful flowers and leaves surrounds the central text. The flowers include orange, pink, purple, yellow, and red blooms, some with dark brown stems and green leaves. The background is a light, textured grey.

Faculty Assembly Council Meeting

September 8, 2023
Via ZOOM



Exec Reports

President: Mary

VP: dara

Contract: Annie

Ombuds: Luke

Treasurer: Billy

The image features a decorative border of various colorful flowers and leaves in shades of orange, pink, purple, yellow, and green, set against a light blue background with a subtle wood-grain pattern. The flowers are stylized with simple outlines and are arranged in a circular pattern around the central text.

Contract Spotlights

Quick Question Quiz Poll



Which of the following statements is TRUE of ALL-COLLEGE DAY attendance?

- a) FT Faculty are required to attend All-College Day in Fall and Spring**
- b) FT faculty are obligated to attend All-College Day in the fall in person**
- c) Attendance at All-College Day for FT Faculty can be met by attending in person or via Zoom**
- d) Non-Classroom FT Faculty must attend All-College Day even if their supervisor has approved time off that week**

Correct Answer

c) FT faculty are obligated to attend All-College Day in the fall in person

FULL-TIME CONTRACTUAL WORKLOAD (REGULAR CALENDAR, ANNUAL FTE)

DAYS	<i>FALL</i>	<i>SPRING</i>	<i>ANNUAL</i>
Contractual Days	88	88	176
Flexible Calendar*	(5)	(5)	(10)
All-College Day	(1)	0	(1)
Regular Assignment Days (includes finals)	82	83	165

WEEKS	<i>FALL</i>	<i>SPRING</i>	<i>ANNUAL</i>
Contractual Weeks	17.6	17.6	35.2
Flexible Calendar*	(1.0)	(1.0)	(2.0)
All-College Day	(0.2)	0	(0.2)
Regular Assignment Weeks (includes finals)	16.4	16.6	33.0

HOURS	<i>FALL</i>	<i>SPRING</i>	<i>ANNUAL</i>
Contractual Work Hours	704	704	1408
Flexible Calendar*	(40)	(40)	(80)
“Flex” Obligation (Preapproved Activities)	(30)	(30)	(60)
Other Professional Duties	(10)	(10)	(20)
All-College Day	(8)	0	(8)
Regular Assignment Weeks (includes finals)	656	664	1320



What is the On-campus teaching requirement of FT Classroom faculty?

- a. Classroom faculty must teach at least two classes within the sixteen-week semester "on-ground" that can be two eight-week simultaneous or an eight week and twelve week
- b. There is no on-ground requirement for classroom faculty
- c. Classroom faculty must teach at least one sixteen (16) week class section per semester "on-ground" or two consecutive eight-week classes
- d. Classroom faculty may teach any combination of hybrid courses, as long as it equates to 3 hours of in-person instruction per week



Correct Answer

- **Classroom faculty must teach at least one sixteen (16) week class or two consecutive 8 week sections per semester "on-ground"**

C.13.3 Online Instructional Assignments

Assignments

Classroom faculty members shall teach at least one sixteen (16) week class section, or two consecutive eight (8) week class sections, per semester "on-ground," unless an exception is approved by the appropriate vice president.



**FOR CONTRACTUAL ASSIGNMENTS,
FACULTY MEMBERS SHALL HAVE SICK
LEAVE DEDUCTED ON THE BASIS OF...**

- a. Half-day increments (e.g. 4 hours)
- b. Full day increments (e.g. 8 hours)
- c. Actual Work hours missed (e.g. 3 hours)
- d. Two-hour increments (e.g. 2 hours)



CORRECT ANSWER

Half-day increments (e.g. 4 hours)

Contractual assignments:

- Faculty members shall have sick leave deducted on the basis of half-day increments.
 - Faculty members who are unable to perform any contractual duties during an entire work day shall be charged one (1) day of sick leave (including personal necessity leave) for each day they are absent.
 - Faculty members who complete any portion, but less than a full day, of their scheduled contractual duties shall be charged a half-day of sick leave.
- Contractual duties include contact hours, preparation hours, student hours, and institutional service hours as defined in section C.1.1 of the Agreement.

UPDATES



Early Retirement Incentive Status



Fringe Benefits Update



GP/ACP MOU



Fall Sponsorship

- Ideas and Discussion
 - CARE: Homelessness & Hunger Awareness Week
 - Athletics Event
 - Performing Arts Event
 - Other



FACULTY ASSEMBLY BUDGET Updates

FY 2023-2024 FA Proposed Budget

Revenue Category	Expected Revenue	% Faculty Contributing
Member contributions	\$ 100,000.00	85%
Interest Income	\$ 10,000.00	
Total	\$ 110,000.00	

Expense Category	Budgeted	% of Expected Revenue
Legal Counsel	\$ 15,000.00	13.64%
Negotiations and Investigations	\$ 2,000.00	1.82%
Special Projects Reassign Time	\$ 6,000.00	5.45%
Summer Reassign Time	\$ 5,000.00	4.55%
FA Education, Promotion, Activities	\$ 5,000.00	4.55%
Institutional Memberships CCCI	\$ 6,300.00	5.73%
Training and Conferences	\$ 6,500.00	5.91%
Philanthropy, Student Scholarships, and Community Outreach	\$ 6,000.00	5.45%
Political Activities	\$ 500.00	0.45%
Operational Costs	\$ 200.00	0.18%
CPA Fees	\$ 1,000.00	0.91%
Other	\$ -	0.00%
Total	\$ 53,500.00	48.64%

FY 2022-2023 Budgeted vs. Actuals

Budgeted		Actuals
Revenue Category	Expected Revenue	Actual Revenue
Member contributions	\$ 85,000.00	\$ 88,923.05
Total	\$ 85,000.00	\$ 88,923.05

Expense Category	Budgeted	Actual Expenses
Legal Counsel	\$ 15,000.00	\$ 4,112.50
Negotiations and Investigations	\$ 2,000.00	\$ -
Special Projects Reassign Time	\$ 5,000.00	\$ 2,897.21
Summer Reassign Time	\$ 5,000.00	\$ 2,655.18
FA Education, Promotion, Activities	\$ 4,000.00	\$ 2,804.35
Institutional Memberships CCCI	\$ 5,800.00	\$ 5,720.00
Training and Conferences	\$ 5,000.00	\$ 4,528.11
Philanthropy, Student Scholarships, and Community Outreach	\$ 5,000.00	\$ 5,600.00
Political Activities	\$ 500.00	\$ -
Operational Costs	\$ 200.00	\$ 26.75
CPA Fees	\$ -	\$ 2,600.00
Other	\$ -	\$ -
Total	\$ 47,500.00	\$ 30,944.10
Percentage of Revenue	55.88%	34.80%

Year 1	Starting Amount	Term Months	Interest Rate	Maturity Date	Projected Amount at Maturity	Projected Interest Earned
CD1	\$ 25,000.00	3	5.35%	9/13/23	\$ 25,335.87	\$ 335.87
CD2	\$ 25,000.00	3	5.35%	9/28/23	\$ 25,335.87	\$ 335.87
CD3	\$ 50,000.00	6	5.35%	12/20/23	\$ 51,352.50	\$ 1,352.50
CD4	\$ 50,000.00	9	5.30%	3/20/24	\$ 52,022.98	\$ 2,022.98
CD5	\$ 100,000.00	12	5.30%	6/26/24	\$ 105,430.66	\$ 5,430.66
				Total as of 6/26/24	\$ 259,477.87	\$ 9,477.87

Year 2	Starting Amount	Term Months	Interest Rate	Maturity Date	Projected Amount at Maturity	Projected Interest Earned
CD1	\$ 25,335.87	12	5.00%	9/13/24	\$ 26,632.10	\$ 1,296.23
CD2	\$ 25,335.87	12	5.00%	9/28/24	\$ 26,632.10	\$ 1,296.23
CD3	\$ 51,352.50	12	5.00%	12/20/24	\$ 53,979.79	\$ 2,627.29
CD4	\$ 52,022.98	12	5.00%	3/20/25	\$ 54,848.17	\$ 2,825.19
CD5	\$ 105,430.66	12	5.00%	6/26/25	\$ 110,824.69	\$ 5,394.03
				Total as of 6/26/25	\$ 272,916.85	\$ 13,438.98
Additional CD Purchase	\$ 50,000.00	12	5	12/20/24	\$ 52,558.09	\$ 2,558.09
				Total with additional CD Purchase	\$ 325,474.94	\$ 15,997.07

COMMITTEE CONSULTATION



Contract & Education



FA Operations



Professional Relations

A decorative border of various colorful flowers and leaves surrounds the central text. The flowers include orange, pink, purple, yellow, and red blooms, some with dark brown stems and green leaves. The background is a light, textured grey.

THANK YOU

Next Meeting

September 22
OCN 3516