



MOU Between the
MiraCosta College Title V Grant and
MiraCosta Community College District—Faculty Assembly
24-05

This MOU modifies the terms of section C.11.0 of the Faculty Assembly 2022-2025 contract to allow for the specific project identified below:

- 1) For the Summer 2024, the Title V Grant and the Guided Pathways leadership team determined that a need existed to continue the Light the Fire Faculty Institute that will be designed to align with the Title V Hispanic-Serving Institutions (HSI) Grant goals and objectives and with several college-wide initiatives and goals, including becoming a racially-just campus.
- 2) The Light the Fire HSI Faculty Institute will be led by MiraCosta Full-Time Faculty, with support and input from the consultant supporting the Title V Grant.
- 3) The purpose of the two-day Light the Fire HSI Faculty Institute is to provide faculty with the tools and confidence to engage in career conversations with students. The focus is on developing culturally responsive, inclusive, and relevant materials that will guide career conversations and equity practices as an HSI institution. Faculty will be given the necessary time, space, and resources to explore innovative pedagogical practices to transform their classroom environments and student engagement by transitioning from traditional methods to dynamic, impactful teaching practices that enhance learning outcomes.
- 4) Through a series of collaborative sessions, faculty will engage with elements of the Guided Pathways framework to make meaningful connections with students and integrate their curriculum with career exploration and work-based learning opportunities. Participants will review and identify elements among the Course Outline of Record, syllabus, lesson plans, course assignments, and/or methods of feedback to students. A series of interactive workshops and discussions will cover pedagogical enhancement and practical applications in and outside the classroom. Participants will share best practices, learn from peer experiences, and experiment with new teaching techniques in a supportive environment.
- 5) By the end of the institute, faculty will have developed a toolkit of strategies and ideas ready to be implemented in their course(s), aiming to significantly enhance student engagement and learning outcomes in the context of careers and/or transferrable work skills. A Google form will be created where participants will submit detailed plans for implementing changes for the student experience in

their class(es). Submission is a required element for completing the work and receiving the stipend.

- 6) The Title V Team and Guided Pathways Team will put out a call for faculty interested in participating in summer 2024. The Contextualized Teaching Coordinator and the Title V Grant Career Leadwill select faculty participants from a broad range of disciplines and departments of the college. The total number of faculty participants shall not exceed forty (40) faculty members. Each faculty participant will make a commitment to attend the two full days of the institute.
- 7) Each faculty member participating in the Light the Fire HSI Faculty Institute shall receive a stipend of \$1,200 upon the conclusion of the institute and submission of a detailed plan. This stipend will provide compensation for the faculty member's participation and work during the two-day Light the Fire HSI Faculty Institute.
- 8) The Contextualized Teaching Coordinator will be responsible for the design, instruction, facilitation, and project management of the Light the Fire HSI Faculty Institute. During the spring 2024 semester, the hours for planning, coordinating, organizing, advertising, and recruiting are drawn from their reassigned time as Contextualized Teaching Coordinator. During the summer session, the hours required and requested under the Guided Pathways funding source will be approximately 8 hours for final preparations and 16 hours for executing the two-day institute. The facilitator will receive a stipend of \$1,800 upon the conclusion of the institute.
- 9) Faculty and the Contextualized Teaching Coordinator will be compensated upon written confirmation by the VPIS to the Payroll Manager after the conclusion of the institute and completion of deliverables. The written communication shall be sent by June 30, 2024.

This agreement will become effective upon approval. It shall expire on June 30, 2024.

Sunita V. Cooke, Ph.D.

Mary Gross, M.S.



Signature
Superintendent/President
MiraCosta Community College District



Mary Gross (Jun 27, 2024 15:05 PDT)

Signature
President
MCCCD Faculty Assembly

06/27/2024