



**MOU Between the
MiraCosta Community College District &
MiraCosta Community College District – Faculty Assembly
21-08**

This MOU modifies the terms of section C.2.5 of the Faculty Assembly 2021-2022 contract to allow for the specific project identified below:

- 1) The District and the Assembly determined that a need existed to establish a pilot program for Spring 2022 and Fall 2022. The purpose of the pilot program is to explore the feasibility of expanding remote counseling opportunities and potential for reducing the thirty (30) hour “on-ground” requirement for counseling faculty.
- 2) For the purposes of the pilot, Spring 2022 is defined as January 1, 2022 through June 30, 2022 and Fall 2022 is defined as July 1, 2022 through December 31, 2022.
- 3) Eligibility criteria: Full-time Academic Counselors from the following programs are eligible to participate in the pilot program: EOPS, SAS, Transfer, and General Counseling. The District shall appoint ten (10) Academic Counselors to participate in the pilot program for Spring 2022, and ten (10) Academic Counselors to participate in the pilot program for Fall 2022.
- 4) Selection Process:
 - a. Spring 2022 Participants: An interest form will be distributed by October 31, 2021 to all Full-time Academic Counselors to express interest in participating in the Spring 2022 pilot program. The Dean of Counseling will notify selected participants by November 30, 2021.
 - b. Fall 2022 Participants: An interest form will be distributed by April 30, 2022 to all Full-time Academic Counselors to express interest in participating in the Fall 2022 pilot program. The Dean of Counseling will notify selected participants by May 31, 2022.
 - c. Participants selected for Spring 2022 may re-apply to participate in Fall 2022, but are not guaranteed approval for continued participation.
- 5) The District maintains its right to assign pilot participants based on the needs of students, the department, and best interests of the program. The Dean of Counseling may authorize participants to work up to fifteen (15) hours remotely from the thirty (30) hour “on-ground” requirement. The hours approved to work remotely consist of student contact and/or preparation hours.

6) Each pilot participant shall undertake the following responsibilities:

- a. Maintain counseling notes and record all relevant data related to student contact hours (express counseling, appointments, workshops, etc.);
- b. Meet and communicate regularly with their faculty director, department chair, and/or dean regarding the pilot program, feedback, challenges, concerns, and successes;
- c. Participate in focus groups scheduled during the semester they are participating in the program (Spring 2022 and/or Fall 2022). The purpose of the focus group is to gather qualitative data and discuss quantitative data on the pilot program to discuss key findings; and
- d. Utilize and provide feedback on the equipment required by the pilot program.

This agreement will become effective upon approval. It shall expire on December 31, 2022.

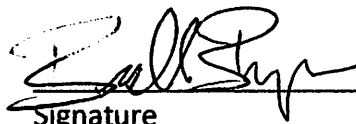
Sunita V. Cooke, PhD



12/16/2021

Signature
Superintendent/President
MiraCosta Community College District

Brad Byrom, PhD



11/25/21

Signature
President
MCCCD Faculty Assembly