



MOU Between the
MiraCosta Community College District &
MiraCosta Community College District – Faculty Assembly
23-06

This MOU modifies the terms of section C.2.5 of the Faculty Assembly 2022-2025 contract to allow for the specific project identified below:

- 1) The District and the Assembly determined that a need existed to establish a pilot program for Spring 2022 and Fall 2022. The purpose of the pilot program was to explore the feasibility of expanding remote counseling opportunities and potential for reducing the thirty (30) hour “on-ground” requirement for counseling faculty.
- 2) The District and the Faculty Assembly have agreed to extend the pilot program to all non-classroom faculty for the 2023–2024 and 2024–2025 academic years. This includes all librarians and counseling faculty.
- 3) Eligibility criteria: All full-time non-classroom faculty are eligible to participate in the pilot program.
- 4) The District maintains its right to assign pilot participants based on the needs of students, the department, and best interests of the program. The appropriate dean may authorize participants to work up to fifteen (15) hours remotely from the thirty (30) hour “on-ground” requirement. The hours approved to work remotely consist of student contact and/or preparation hours.
- 5) Each pilot participant shall undertake the following responsibilities:
 - a. Maintain counseling notes and record all relevant data related to student contact hours (express counseling, appointments, workshops, etc.);
 - b. Meet and communicate regularly with their faculty coordinator, department chair, and/or dean regarding the pilot program, feedback, challenges, concerns, and successes; and
 - c. Utilize and provide feedback on the equipment required by the pilot program.

This agreement will become effective upon approval. It shall expire on June 30, 2025.

Sunita V. Cooke, Ph.D.

Mary Gross, M.S.

Sep 21, 2023

[Sunita Cooke \(Sep 21, 2023 13:55 PDT\)](#)

Signature _____ Date
Superintendent/President
MiraCosta Community College District

Sep 21, 2023

[Mary Gross \(Sep 21, 2023 08:28 PDT\)](#)

Signature _____ Date
President
MCCCD Faculty Assembly









FA 23-06 NonClassroom Remote Pilot

Final Audit Report

2023-09-21

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