

MIRACOSTA COLLEGE

FACULTY ASSEMBLY



FACULTY ASSEMBLY COUNCIL MEETING

September 9, 2022

12:00-2:00 pm

ZOOM: <https://miracosta-edu.zoom.us/j/545456834>

1) Welcome

2) Executive Committee Updates

- President: Mary Gross
- Vice President: dara
- Ombudsperson: Luke Lara
- TREC Liaison/Contract Specialist: Annie Ngo
- Treasurer: Billy Gunn
- Immediate Past President: Brad Byrom

3) MOU Review & Consideration **ACTIONS: ALL MOUs APPROVED AS PRESENTED**

- **22-02** Cultural Curriculum Collective (Ngo)
- **22-03** Article H: Evaluation and Tenure Review of Faculty (Ngo)
- **22-04** Fall 2022: On-ground Workload Requirements, Online Mentoring (Gross)

4) FA Committee Work Session: Goal Setting & Action Items

- *FA Education* Facilitators: Annie & Mary
- *FAC Operations* Facilitators: Billy & dara
- *Professional Relations*: Facilitators: Luke & Brad

5) Closure and Report Out

Next Meeting: Friday, September 23 OC 3607

A decorative border of various colorful flowers and leaves surrounds the central text. The flowers include orange, pink, purple, yellow, and red blooms, some with dark centers and others with lighter centers. The leaves are green and dark green, some with small white flowers. The background is a light blue and white vertical striped pattern.

Faculty Assembly Council Meeting

September 9 via ZOOM

A decorative border of various colorful flowers and leaves surrounds the text. The flowers are in shades of orange, pink, purple, and yellow, with green leaves and stems. The background is a light, textured grey.

Quick Contract Spotlights

- **Three Questions to test your knowledge of the Contract**
- **Anonymous Poll**
- **All “number” related highlights today**



QUESTION 1



Institutional Service Hours

Hours engaged in institutional administration, governance, and development via college committee, Academic Senate, Faculty Assembly or departmental work, conducting evaluations for full-time faculty members, curriculum development, faculty meetings, or the equivalent, in addition to any such duties assumed by virtue of reassignment



How many hours of institutional service is part of a faculty member's weekly obligation?

- 5 hours per week
- 8 hours per week
- It varies between 5-8 depending on Classroom/NonClassroom



■ Correct Answer

✓ FIVE HOURS PER WEEK

C.2.4 Weekly Workload Regulations By Class: Classroom Faculty

Classroom Faculty Workloads

The standard contractual work week for credit and noncredit classroom faculty is forty (40) hours. The standard instructional work week shall consist of thirty (30) hours of instructional time, class preparation and student evaluation (contact hours and preparation hours). The remaining time will consist of five (5) student hours (which includes office hours as defined by section C.15.0), and five (5) institutional service hours. Noncredit faculty may substitute three (3) of the required five (5) weekly student hours for additional preparation hours. These hours shall be translated into classroom LHE according to the formulas and tables in section C.2.1.

C.2.5 Weekly Workload Regulations By Class: Non-Classroom Faculty

Counseling Workloads

The standard contractual work week for counselors is forty (40) hours, including twenty-five (25) contact hours, ten (10) preparation hours, and five (5) institutional service hours. The twenty-five (25) contact hours is defined to include any counseling activity in which counseling service is provided to a student or students, including instruction, workshops, individual or group counseling. The ten (10) preparation hours include course work



QUESTION 2



Q2: How much reimbursement can a faculty member get each year for professional dues?

- Full cost of ONE professional organization membership per year
- A flat reimbursement rate of \$150 per year (or up to cost of annual membership if less)
- 50% reimbursement up to \$250 per year



Correct Answer



- ✓ 50% reimbursement up to \$250 per year

I.4.0 MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS

Full-time faculty are encouraged to join professional organizations that help them remain current and/or strengthen their skills in their discipline or area of responsibility. The district will pay fifty percent (50%) of the cost of professional organization dues for faculty members, up to a maximum of \$250 per faculty member per year. The appropriate dean will determine whether an organization meets the requirements of this policy for faculty members. If the request is denied, the dean will provide a written rationale for the denial to the faculty member.



QUESTION 3



Q3: If a faculty member gets .20 reassigned time (3LHE), how much time does that equate to each week?

- 6 hours
- 8 hours
- Depends on contract length (days)

Correct Answer

✓ 8 hours per week

C.4.1 Reassigned Workload

Workload equivalencies for reassigned duties are based on a uniform contractual work week of forty (40) hours per week, eight (8) hours per day, as illustrated in the following table:

AMOUNT	ASSIGNED WORK HOURS								
	FTE	LHE PER YEAR	PER WEEK	PER DAY	PER YEAR (by contract period in days)				
					176	182	195	199	203
1.000	30.00	40.00	8.00	1408	1456	1560	1592	1624	1696
0.967	29.00	38.67	7.73	1361	1407	1508	1539	1570	1639
0.933	28.00	37.33	7.47	1314	1359	1456	1486	1516	1583
0.900	27.00	36.00	7.20	1267	1310	1404	1433	1462	1526
0.867	26.00	34.67	6.93	1220	1262	1352	1380	1407	1470
0.833	25.00	33.33	6.67	1173	1213	1300	1327	1353	1413
0.800	24.00	32.00	6.40	1126	1165	1248	1274	1299	1357
0.767	23.00	30.67	6.13	1079	1116	1196	1221	1245	1300
0.733	22.00	29.33	5.87	1033	1068	1144	1167	1191	1244
0.700	21.00	28.00	5.60	986	1019	1092	1114	1137	1187
0.667	20.00	26.67	5.33	939	971	1040	1061	1083	1131
0.633	19.00	25.33	5.07	892	922	988	1008	1029	1074
0.600	18.00	24.00	4.80	845	874	936	955	974	1018
0.567	17.00	22.67	4.53	798	825	884	902	920	961
0.533	16.00	21.33	4.27	751	777	832	849	866	905
0.500	15.00	20.00	4.00	704	728	780	796	812	848
0.467	14.00	18.67	3.73	657	679	728	743	758	791
0.433	13.00	17.33	3.47	610	631	676	690	704	735
0.400	12.00	16.00	3.20	563	582	624	637	650	678
0.367	11.00	14.67	2.93	516	534	572	584	595	622
0.333	10.00	13.33	2.67	469	485	520	531	541	565
0.300	9.00	12.00	2.40	422	437	468	478	487	509
0.267	8.00	10.67	2.13	375	388	416	425	433	452
0.233	7.00	9.33	1.87	329	340	364	371	379	396
0.200	6.00	8.00	1.60	282	291	312	318	325	339
0.167	5.00	6.67	1.33	235	243	260	265	271	283
0.133	4.00	5.33	1.07	188	194	208	212	217	226
0.100	3.00	4.00	0.80	141	146	156	159	162	170
0.067	2.00	2.67	0.53	94	97	104	106	108	113
0.033	1.00	1.33	0.27	47	49	52	53	54	57

C.4.1 Reassigned Workload

Workload equivalencies for reassigned duties are based on a uniform contractual work week of forty (40) hours per week, eight (8) hours per day, as illustrated in the following table:

AMOUNT			
FTE	LHE PER YEAR	PER WEEK	PER DAY
0.200	6.00	8.00	1.60



Exec Updates

President: Mary

VP: dara

Contract: Annie

Ombuds: Luke

Treasurer: Billy

IPP: Brad



MOU Review

- **22-02** Cultural Curriculum Collective (Ngo)
- **22-03** Article H: Evaluation and Tenure Review of Faculty (Ngo)
- **22-04** Fall 2022: On-ground Workload Requirements, Online Mentoring (Gross)



Committee Assignments

Goal Setting & Action Items

COMMITTEE ASSIGNMENTS



FA EDUCATION

Mary
Annie
Leigh
Michelle
Steve
Kristi
Joe



FA OPERATIONS

Dara
Billy
Casey
Ruth
Lauren
Richard
Abby



PROFESSIONAL RELATIONS

Luke
Brad
Paul
Sue
Jake
Sinar
Kent
*curry



COMMITTEE REPORT OUT



FA EDUCATION



FAC OPERATIONS



PROFESSIONAL RELATIONS



THANK YOU !

Next Meeting
On Campus: September 23