



MOU Between the
MiraCosta Community College District and
MiraCosta Community College District – Faculty Assembly
18-03

This MOU modifies the terms of Appendix 5.1 of the Faculty Assembly 2018-2021 contract to allow for the specific project identified below:

- 1) The district and the Faculty Assembly have agreed to the creation of the following special project coordinator for an initial trial period: Coordinator, Teaching and Learning Center (“Coordinator”).
- 2) Faculty members interested in the Coordinator position shall submit a letter of interest to the academic senate president.
- 3) The selection and evaluation of the Coordinator will be made by the academic senate president following consultation with the vice president of instructional services and the chair of PDP.
- 4) The Coordinator shall provide ongoing and regular reports to the VPIS and to PDP.
- 5) The Coordinator shall be responsible for the leadership of the C³ Teaching and Learning Center to promote faculty-led efforts to:
 - a. **Celebrate** the joy of teaching and learning;
 - b. **Cultivate** innovative and effective teaching and learning strategies; and
 - c. **Connect** with each other to explore interdisciplinary possibilities and applications, equity-minded pedagogies, and culturally relevant instructional practices.
- 6) The Coordinator shall undertake the following responsibilities:
 - a. Collaborate with the Academic Senate, PDP Committee, and academic departments to develop faculty led teaching and learning professional development opportunities;
 - b. Establish a physical presence and collegial atmosphere in the three areas of the TLC, including the informal meeting area, tech/computer work area, and experimental classroom lab/seminar space;
 - c. Develop programming for each of the three areas of the TLC through collaboration with faculty (in departments, small groups and individually);
 - d. Participate in the budgeting, physical space design, and program review activities for the TLC;
 - e. Facilitate one-to-one teaching and learning strategy sessions with colleagues;
 - f. Work with associate faculty to promote the use of the TLC to enhance their connections with full-time faculty colleagues;
 - g. Facilitate the study of teaching and learning by supporting activities such as faculty research, faculty inquiry groups and communities of practice, and connections with the larger teaching and learning profession through conference

