

FACULTY ASSEMBLY COUNCIL MEETING

February 27, 2026

12:00-2:00

Zoom Meeting ID: 545 456 834

1. Welcome & Roll Call
2. Exec Reports
 - Mary Gross, President
 - dara, Vice President
 - Billy Gunn, Treasurer
 - Luke Lara, Ombudsperson
 - Michelle Farnam
3. Informational Updates
 - i. *BPC*, Kent McCorkle
 - ii. *Presidential Hiring Committee*, dara
 - iii. *EEO Advisory Committee*, Markus Berrien
 - iv. *TREC Update*, Rich Dicker- FA TREC Liaison
4. Unit Grievance Initiated: C.8.0- *Designating Overload Assignments*
5. Call for Committee Assignments & Institutional Service (Time Certain: 12:30)
 - i. Overview of Institutional Service
 - ii. Academic Senate and FA
 - iii. Departmental and other Instructional/SS Initiatives
6. Negotiation Update
 - i. Intellectual Property
 - ii. Academic Freedom
7. Committee Check In
 - i. Education/Contract
 - ii. Operations
 - iii. Professional Relations
8. Closure

NEXT FA Council Meeting
Friday March 13, 12:00-2:00
3607

MiraCosta College

FA Council Meeting

2026

February 27

Exec Reports

Mary Gross, President

dara, VP

Billy Gunn, Treasurer

Luke Lara, Ombuds

Michelle Farnam, Exec Member



Updates

Informational Updates

Kent McCorkle,

BPC

dara,

**Presidential Hiring
Committee**

Markus Berrien,

**EEO Advisory
Committee**

Rich Dicker,

TREC Update

Call for Committee Assignments & Institutional Service

Academic & Professional Matter
and Working Conditions

- ★ Contractual Overview of Institutional Service
- ★ AS Committee Call and Assignments
- ★ How can Institutional Service can be met?
- ★ Statement of Advice by AS and FA

Institutional Service

Institutional Service Hours

Hours engaged in institutional administration, governance, and development via college committee, Academic Senate, Faculty Assembly or departmental work, conducting evaluations for full-time faculty members, curriculum development, faculty meetings, or the equivalent, in addition to any such duties assumed by virtue of reassignment.

C.2.4 Weekly Workload Regulations By Class: Classroom Faculty

Classroom Faculty Workloads

The standard contractual work week for credit and noncredit classroom faculty is forty (40) hours. The standard instructional work week shall consist of thirty (30) hours of instructional time, class preparation and student evaluation (contact hours and preparation hours). The remaining time will consist of five (5) student hours (which includes office hours as defined by section C.15.0), and five (5) **institutional service** hours. Noncredit faculty may substitute three (3) of the required five (5) weekly student hours for additional preparation hours. These hours shall be translated into classroom LHE according to the formulas and tables in section C.2.1.

C.2.5 Weekly Workload Regulations By Class: Non-Classroom Faculty

Counseling Workloads

The standard contractual work week for counselors is forty (40) hours, including twenty-five (25) contact hours, ten (10) preparation hours, and five (5) institutional service hours. The

Institutional Service-

Criteria 5 in Evaluation

5. Participation in **institutional service** and collegial governance. This may include:
 - a. Active involvement in a fair share of committee work or leadership roles (e.g., governance councils, advisory committees, ad hoc committees, task forces, and accreditation standards groups);
 - b. Active involvement in department or program functioning (e.g., sub-committee work, program review, and participation in Student Learning Outcomes assessment processes); and
 - c. Providing service in student organizations and activities, including district sponsored student success initiatives and outreach activities.

Interpretation of CBA language

Our contract designates 5 hours a week for “institutional service.” It’s often assumed that these hours will be met through committee work, but participation on committees is only one way to meet this obligation. The contract says we can contribute towards “institutional administration, governance, and development” by joining a college committee, the Academic Senate, or the Faculty Assembly but also by contributing to departmental work and by “conducting evaluations for full-time faculty members, curriculum development, faculty meetings, or the equivalent, in addition to any such duties assumed by virtue of reassignment.”

Philosophy

The intention is for full-time faculty to step into institutional spaces with our faculty lens and do work that benefits the students we meet in our classrooms, counseling offices, and learning center spaces. As faculty, we already facilitate our own students' experiences in those spaces; our institutional service therefore is our obligation to contribute time, labor, and influence at the levels of institutional structure, initiative, procedure, policy, and programs.

AS & FA Advice

1. Reflect on your institutional service obligation by tracking 20 hours in a month instead of by 5 hours each week since institutional collaboration and coordination tends to ebb and flow throughout the month
2. Reference [our contract \(Collective Bargaining Agreement\)](#) when planning your institutional service and consider how your hourly contributions to your department, to a committee, and/or to a MiraCosta initiative combine to meet the 20 hour a month obligation
3. Distinguish between institutional service, FLEX eligible activities, and reassigned time
 - i. We are compensated for reassigned duties and for activities we claim as FLEX, so we cannot also claim that time as institutional service
 - ii. The work we pursue as institutional service should intended to contribute value to the institution and not only to our individual professional development
4. Consult with your department chair to strategize how your institutional service can support program needs and initiatives
5. Consult with your chair and dean to gauge how your plans for institutional service fit with your plans for successful evaluation cycles where institutional service is a key area of evaluation

Unit Grievance: C.8.0 NonContractual Assignments

- ★ Faculty Select which part of an Assignment is Designated as Overload**
- ★ Overload Calculator**
- ★ Having RT as Overload is more beneficial to majority of faculty, but not all**

Negotiations Update

Academic Freedom

Intellectual Property

Committee Check In

 **Contract/Education**

 **Professional Relations**

 **Operations**

NEXT Meeting

**March 13
2026**

FA 3607

**See you next
time!**