



MOU Between the
MiraCosta Community College District and
MiraCosta Community College District Faculty Assembly
26-04

This MOU documents the following understanding between the MiraCosta Community College District and the Faculty Assembly with respect to the Distance Education Online Certification Training and Recertification processes outlined Section C.12.3 of the current Collective Bargaining Agreement:

1. Implementation Timeline

- a. **Schedule:** The new initial online certification training requirements will apply to all new online and hybrid instructors and must be completed no later than 50% through the initial assignment in Fall 2026.
- b. **Recertification Cycle:** Recertification will operate on a four-year cycle. Faculty members initially certified during the 2021–2022 or 2022–2023 academic years must complete their recertification by February 1, 2027. Instructors certified in 2023-24 will follow in 2027-28, etc.

2. Program Requirements

- a. **Initial Certification (11 hours)** 8 hours of core content including compliance with accessibility, privacy, copyright, and regular and substantive interaction (“RSI”) regulations; MiraCosta-specific distance education policies, practices, and tools; and Canvas use for online teaching. 3 hours of faculty-determined content from additional modules on a variety of distance education topics.
- b. **Recertification (6 hours):** 3 hours self-paced training including a self-review of an online course based on the MiraCosta Online Class Quality Guidelines, and 3 hours faculty-determined professional development, which can include but is not limited to FLEX workshops focused on online teaching, @ONE courses and/or modules within the MiraCosta College online certification Canvas course.
- c. **Content Updates and Maintenance:** Minor improvements and routine updates to the training modules may be made on an ongoing basis by the Faculty Coordinator of Online Education. As needed, substantive changes will be recommended by the MiraCosta Online Educators Committee on an annual basis each fall, which will then be routed through representatives of the District Administration, Faculty Assembly, and Academic Senate for appropriate review and approval.

3. Notification, Tracking, and Verification

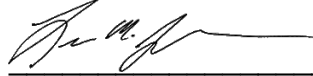
- a. **Notification:** The district will inform faculty members when recertification is required at the beginning of the academic year that the certification will expire. If a recertification notice is not provided on time, the faculty member will maintain

certification until notice is given and the faculty member is afforded three (3) months to complete the process.

- b. **Tracking:** The Faculty Coordinator of Online Education will work with the Vice President, Instructional Services and deans to verify completion of both initial certification and recertification.

This agreement will become effective upon approval. It shall expire on June 30, 2028.

Lennox Johnson, Ed.D.



Aug 21, 2026

Signature _____ Date _____
Superintendent/President
MiraCosta Community College District

William Gunn, Ph.D.



William Gunn (Aug 20, 2026 17:51:12 PDT)

Aug 20, 2026

Signature _____ Date _____
President
MiraCosta College Faculty Assembly