

CBA Tip: Classroom Faculty Ongoing Requirements

All full-time classroom faculty have an on-ground class requirement. During the schedule development process, Chairs, deans, and all faculty should understand the minimums of this requirement which are found in Article C, **subsection 12.3 Online Instructional Assignments**:

Assignments

Classroom faculty members shall teach at least one sixteen (16) week class section, or two consecutive eight (8) week class sections, per semester "on-ground," unless an exception is approved by the appropriate vice president.

The FA often gets questions about this rather straightforward language:

- Can a late start class (starting Week 3) meet this ongoing requirement? No.
- Can I do two eight-week classes in the first part of the semester and the rest of my load is made up of online, semester-length courses? No.
- If I'm on reduced Workload, can my entire load be online or just online and one eight-week? No.
- If I have a lot of Reassigned Time, but still need to teach a class to make load-can that just be one eight-week or online? No.

You can see the pattern... basically by contractual language, classroom faculty must teach at least one on-ground full-length semester course OR two consecutive on-ground eight-week courses to abide by the requirement.

However, you will note that EXCEPTIONS can be granted/approved by the appropriate vice president. We have seen some of the above scenarios approved when warranted, but you must receive PRIOR approval.